Memorandum of Understanding

Between

The Millennium Project

Washington, D.C. USA

and

### [Your Organization]

Since futures research is actively creating new forms of management and organization, and because new patterns of cyberspace like Internet are emerging so rapidly, it is reasonable that The Millennium Project will also evolve organizationally. One strategy to facilitate the Project's organizational evolution is the establishment of "Nodes."

A Millennium Project Node is a self-organizing group of institutions and individuals recognized by the Project that will facilitate the Project's research or conduct autonomous research in support of the Project. In this capacity, each Node will participate in the identification of emerging issues and opportunities, study their prospect and their potential resolution, as well as methods for accomplishing such research.

Each Node:

* assumes lead responsibility for a geographic area or subject.
* has access to the entire Millennium Project (staff, information system, international panels, and the other Nodes) in carrying out its specialized responsibility.
* selects its own chair(s) who is/are responsible for the work of the Node and communications with the Project's coordinating office.

Currently, the work of a Node includes, but is not restrected to:

1. Selecting a diverse set of individuals to respond to questionnaires and participate in Millennium Project studies. These individuals should be selected for their extensive knowledge and ability to add fresh or new thinking to the respective studies.
2. Translating the one-page Millennium Project Overview and making sure that translations in their respective language on The Millennium Project homepage are of good quality.
3. As appropriate and pending budgets, translating Global Lookout questionnaires and distributing the translated and English versions together to the regional Lookout panel that the Node has selected. Nodes may choose to operate in English, with the condition that assistance is provided to those who need help in their own language.
4. Identifying and interviewing political, business, NGO, and UN leaders within the Node’s area.

Additionally, Nodes will:

1. Be offered a variety of ways to financially participate in the sales of the annual *State of the Future* reports, such as: the opportunity to translate the annual *State of the Future* report, to act as agent for the translated version, and/or to sell it regionally with royalties shared between the Node and coordinating office.
2. Seek national or international funding for its activities as a Millennium Project Node.
3. Initiate its own futures research, methods development, and advanced training with the results shared with the Project as a whole, as they are produced. For example, a Node might create scenarios that are relevant to their specific geographical orientation or priority issues. These scenarios could be components of larger scenarios produced by other Nodes or in the Project's global scenarios. Similarly, if a Node produces a regional "State of the Future" report it could become a component of another Node's report or included in the Project's annual report.
4. Submit material for the Project's homepage on The Millennium Project website and/or create their own homepage that will be linked to the Project's homepage.
5. Recommend futurists, scholars, and other resources as needed to other Nodes.
6. Organize a planning committee for the Node that will review the Node's plans and research findings; representative(s) of The Millennium Project’s coordinating office might participate as ex officio members of this committee. Ideally, the members of the Node reflect the diversity of the Project as a whole; e.g., members from government, the private sector, NGOs, universities, and international organizations, such as the UN resident representative or another international body.
7. Agree that if the work of two Nodes overlap, The Millennium Project coordinating central Node will act as a clearinghouse of studies, informing each Node of the work undertaken by others, identifying needed study areas, and integrating the completed work of the contributors.
8. Be responsible for the quality of its work, assuring that its research is apolitical, and publishing the results of its work to promote public awareness and discussion.
9. The Node’s Chairperson shall attend (in person or virtually) the annual Millennium Project Planning Committee Meetings. A report of the Node’s previous year’s work, current work, and future planned work shall be given at these meetings.

**Signatures**

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Jerome Glenn [Name]

Date [Date]

Executive Director [Title]

The Millennium Project [Organization]